



Date: 11st October 2021

To:
All Students register for Semester Aug-Nov 2021

MEMO: IMPLEMENTATION OF FINAL EXAMINATION SEMESTER AUG-NOV 2021

The above matters refer.

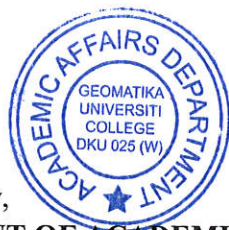
2. Please be informed that the final examination for semester Aug-Nov 2021 will be conducted **Online** start from 15th November 2021 until 26th November 2021. Student may refer examination timetable at student portal start on 25th October 2021 .

3. For your information, the online final examination will be carried out in real time according to the final exam schedule. Enclose the list of instructions that will be followed by the students during the week of the exam.

- i. Students must be alerted to the date and time of their respective subjects' exam schedule.
- ii. Students need to ensure that the internet and computer facilities are in good condition and ready to use.
- iii. Students must ensure that there is no arrears of fees to enable students to download examination slips through the student portal (GeoLMS).
- iv. Students are asked to read the exam instructions clearly before answering the exam questions.
- v. The final exam answer script must be sent through GeoLMS within the time frame set in the schedule.
- vi. Any problems during the examination session, students can consult with their respective faculty lecturers immediately through "Whatsapp Group" of their respective subjects immediately. The examination unit will take action based on the report submitted by the students through their respective lecturers.

4. All students are advised to be aware of this circular and always take good care of your health and safety. The implementation of session Aug-Nov 2021 is expected to have gone well according to the schedule. The cooperation from all students is greatly appreciated.

Thank you



Yours sincerely,
DEPARTMENT OF ACADEMIC AFFAIRS

Sk: NC/Registrar/HEP/Faculty/Dean

Tarikh: 11 Oktober 2021

Kepada:
Pelajar yang mendaftar sesi Aug-Nov 2021

MEMO: PELAKSANAAN PEPERIKSAAN AKHIR SEMESTER AUG-NOV 2021

Merujuk kepada perkara di atas,

2. Adalah dimaklumkan bahawa peperiksaan akhir semester Aug-Nov 2021 akan dijalankan **secara atas talian** bermula 15 November 2021 sehingga 26 November 2021. Pelajar boleh merujuk jadual peperiksaan melalui portal pelajar bermula 25 Oktober 2021.

3. Untuk makluman pelajar, peperiksaan secara atas talian dijalankan mengikut masa yang ditetapkan di dalam jadual peperiksaan. Oleh yang demikian, berikut adalah beberapa perkara yang perlu diambil berat oleh pelajar sepanjang minggu peperiksaan ini berlangsung.

- i. Pelajar diminta untuk peka dengan tarikh dan masa peperiksaan bagi subjek masing-masing .
- ii. Pelajar perlu memastikan kemudahan internet dan juga computer berada dalam keadaan yang baik dan sedia untuk digunakan.
- iii. Pelajar perlu memastikan tiada tunggakan yuran bagi membolehkan pelajar memuat turun slip peperiksaan melalui portal pelajar.
- iv. Pelajar diminta untuk membaca arahan peperiksaan dengan jelas sebelum menjawab soalan peperiksaan.
- v. Skrip jawapan peperiksaan akhir hendaklah dihantar melalui GeoLMS dalam tempoh masa yang ditetapkan seperti dalam jadual.
- vi. Sebarang permasalahan yang berkait sewaktu sesi peperiksaan berlangsung, pelajar boleh rujuk dengan pensyarah fakulti masing-masing dengan kadar segera melalui "Group Whatsapp" untuk subjek masing-masing. Unit peperiksaan akan mengambil tindakan berdasarkan kepada laporan yang disampaikan oleh pelajar melalui pensyarah masing-masing.

4. Diharap agar pelaksanaan peperiksaan pada semester pada semester Aug-Nov 2021 berjalan dengan lancar. Kerjasama daripada semua pelajar amat dihargai.

Sekian, terima kasih



Yang Benar,
JABATAN HAL EHWAL AKADEMIK

Sk:NC/Pendaftaran Pelajar/ HEP/Fakulti/Dekan